

BY MAIL

Notification of move-out

(for proceeding by Individual Number Card or Basic Resident Registration Card)

To the mayor of Machida

Request date	令 . .	Applicant	Name	
Moving date	令 . .		Contact No.	※Day phone No. ()
New Address				
Previous Address	Machida-city	Head of household		
Names of those who are moving		Date of Birth	Sex	Relation
1		Year /Month/Date	M . F	
2		Year /Month/Date	M . F	
3		Year /Month/Date	M . F	
4		Year /Month/Date	M . F	

EXAMPLE

Date you start residing in the new address

Name of person moving
 ※Please directly sign here

Request date	令 Y . M . D	Applicant	Name	TURNER ELIZABETH
Moving date	令 Y . M . D		Contact No.	※Day phone No. ○○○ (△△△△) □□□□
New Address	Kanagawa, Sagami-hara Chuo-ku, Chuo △chome ××ban □gou Sagami-hara Apartment ○○○			
Previous Address	Machida-city	Head of household	Morino 2chome 2ban 22gou ○×apart 1 0 1	
Names of those who are moving		Date of Birth	Sex	Relation
1	ターナー TURNER	ジョン JOHN	Year /Month/Date 1985 . 12 . 31	(M) . F Householder
2	ターナー TURNER	エリザベス ELIZABETH	Year /Month/Date 1984 . 11 . 22	M . (F) wife
3	ターナー TURNER	トム TOM	Year /Month/Date 2015 . 6 . 4	(M) . F child
4	Write all the names who are moving			男 . 女

Documents required to be mailed

① Notification of move-out

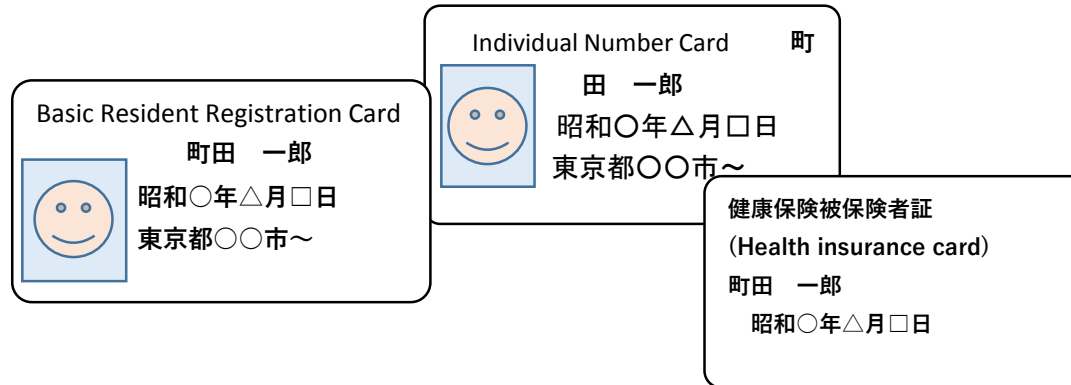
(for proceeding by Individual Number Card or Basic Resident

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(BY MAIL)

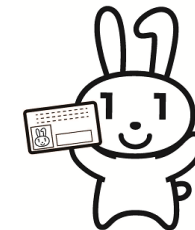
② Copy of personal identification documents



★ Please submit a copy of Individual Number Card or Basic Resident Registration Card that bears your photo. In case you only have a Basic Resident Registration Card without your photo, please submit a copy of Basic Resident Registration Card, AND a copy of one item from (A), (B) or (C) below.

- (A) Government-issued identification with your photo.
Driver's licence, Passport, Physical Disability Notebook, Residence card (Zairyu card), etc.
- (B) Government-issued identification without your photo.
Health insurance card, Pension book, Long-Term Care Insurance Card, etc.
- (C) Corporation-issued identification.

※ If you are submitting Health insurance card, cover the ID numbers up.



Mailing address	〒194-8580 2-2-22, Morino, Machida-city Machida City Hall Mailing reception, Resident register
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Please note that we will not be able to process your moving-out unless

mailing reception, resident register,
Civil section.

the documents above are provided.